## **Recertification Procedures**

Log onto the OSA website &/or use this link, http://www.oksoccer.com/referees/scheduled\_classes.aspx

1. Select a RECERTIFCATION course you wish to attend from the list above. Click on the registration link for that class and complete the form which notifies the host club of your attendance.

2. Go to the USSF site at <u>www.ussoccer.info/</u> and register for 2015. You will be required to pay the amount based on the grade level you hold.

3. At the USSF site you will be asked for your User ID and Password. Those are on the registration card mailed to you by USSF. If you do have those, contact Dale Watts at <a href="https://www.oksoccer.com">oksoccer.com</a> for that information.

4. At the USSF site that opens, look at the left-hand side of the page and click on the Referee triangle which will open to the words: "click here to register" and the Referee Registration 2014 form will appear.

5. Update any information and hit continue. That will lead you to the pay for the 2014 registration.

6. Print off a copy of the payment and bring to the recertification class.

7. If you are 18 or older, a background check will be required. When following the registration for the class process, a form will appear but it is NOT the correct form. Use this link to complete the <u>Background Check</u>. To help you complete the Background Check, use the following link: <u>How To Complete the Background</u> <u>Check</u>